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**Site Operations Circular 1004**

**Date:** October 6, 2020  
**Subject:** Remote Instruction Open Learning Expectations

**Departments and/or  
Persons Concerned:** The Preuss School UC San Diego, faculty, staff, administration, scholars and parents

**Reference:** [Opening Day Webinar](#), [Back to School Night Presentation](#), [Daily Up Schedule](#)

**Action Requested:** Please familiarize yourself with the Remote Instruction Open Learning Expectations

**Purpose:** Create a positive remote learning environment for faculty and scholars

**Overview of Daily Up Schedule:**

The Daily UP Schedule:

- Wake UP - Set that clock phone early, be thankful, center yourself
- Shower UP - Its a fresh start to the beginning of a new day
- Eat UP - Enjoy a nutritious breakfast to promote learning
- Dress UP - With Professional Preuss Attire
- Show UP - Log on, Camera On, Preuss Background On

**Noncompliance:**

Scholars that are in noncompliance will be provided with support from the teacher to determine any particular reason noncompliance has occurred. If the teacher has determined that the act of noncompliance is purposeful and detrimental to the learning process an escalation of consequences will be applied, up to having the student referred to administration.

**APPROVED:**

Matthew Steitz Ed.D.  
Principal serving The Preuss School UCSD